## Saskatchewan Educational Services



# Volunteer Management - Volunteer

We are pleased to offer a volunteer opportunity for you to join our team in a Volunteer Management Volunteer role.

# **About Toronto Region Educational Services:**

**Toronto** Region Educational Services (TRES) is a sub-organization of YRES (a non-profit charitable organization). TRES provides individuals in the vicinity of the Toronto Region with free educational resources in a safe and supportive environment that inspires, motivates, and helps set the foundation for personal growth.

#### **About this opportunity:**

As a Volunteer Management volunteer, you will have the chance to build up your hard skills, such as:

- Communication Ability to effectively convey information through speaking and writing.
- Delegation Assigning tasks to individuals who best suit the work required.
  Collaboration Working with coworkers to effectively plan and execute tasks.
- Problem-solving Creating solutions for any conflicts that arise.

## Projects can involve:

- Ensuring volunteers are ontask
- Assisting new volunteers with any confusion
- Supporting volunteers
- · Resolving conflicts

### **Requirements:**

- 12 years old or above
- Strong communication skills and interpersonal skills
- Excellent understanding of the subject matter being taught.

The position will also work in various sectors of the company; business development, teaching, curriculum development, etc to support business growth.

torontoeducation.org/volunteer